



**BLACKSTONE VALLEY
BOYS & GIRLS CLUB**
"The Positive Place for Kids"
Employment Application

Name			
Last	First	M.I.	
Present Address		Town	State Zip Code
Mailing Address <i>(if different than above)</i>			
Have you lived at the above address for the last 5 years?		() Yes	() No
If no, please provide additional address(es).			
1.			
2.			
Home Phone	Cell Phone	Email Address	
()	()		
How were you referred to the Blackstone Valley Boys and Girls Club/How did you hear about the position?			
What position are you applying for?			
School Age (ages 6-14)	Middle School	Other:	

<ul style="list-style-type: none">• Are you authorized to work in the United States? () YES () NO If you are a resident alien, please give your alien number or present your resident card.• Are you at least 16 years of age? () YES () NO If not, do you have a work permit? () YES () NO• Do you have any relatives employed by the Blackstone Valley Boys and Girls Club? () YES () NO• Have you ever been convicted of a criminal offense? () YES () NO• Do you smoke? () YES () NO• Have you ever been found responsible for the abuse or neglect of a child by the Massachusetts Department of Social Services pursuant to a report issued under M.G.L. c. 119 51A and 51B? () YES () NO• Have you ever been found responsible for the abuse or neglect of a child by any state, county, municipal or federal authority? () YES () NO• Do you have a criminal record and what crimes, if any, have you been convicted of consistent with the provisions of M.G.L. c.151B, 4(9)? () YES () NO <hr/> <hr/> <hr/>
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Education			
High School	Town, State	Grade	Graduate Yes No
1. College/University	Town, State	Degree	Graduate Yes No
2. College/University	Town, State	Degree	Graduate Yes No
Other Schooling (<i>Graduate, Tech. Business, Military</i>)			
Additional Training/Qualifications/Certifications/Licenses/Volunteer Work (<i>please include dates</i>)			

Work Experience (*start with most recent first*)

Dates of Employment:	From / /	To / /	
Name & Address of Employer	Salary Upon Leaving		Position
Name of Supervisor & Phone Number	May we contact this Employer ()Yes ()No		
Description of Duties			
Reason for Leaving			

2.

Dates of Employment:	From / /	To / /	
Name & Address of Employer	Salary Upon Leaving		Position
Name of Supervisor & Phone Number	May we contact this Employer ()Yes ()No		
Description of Duties			
Reason for Leaving			

3.

Dates of Employment:	From / /	To / /	
Name & Address of Employer	Salary Upon Leaving		Position
Name of Supervisor & Phone Number	May we contact this Employer ()Yes ()No		
Description of Duties			
Reason for Leaving			

References

Please provide the names and telephone numbers of three persons (*not family members*) who can answer questions about your experience, skills, education and training.

Name	Telephone Number	Relationship to You	Years Known
_____	(____)_____	_____	_____
_____	(____)_____	_____	_____
_____	(____)_____	_____	_____

To help us learn more about you, please identify any other skills you have so that we may place you in activities according to your experience

C = coached P = participated L = leading a group

Basketball	_____	Volleyball	_____	Field Hockey	_____
Baseball/Softball	_____	Arts and Crafts	_____	Lacrosse	_____
Soccer	_____	Dance/Hip Hop	_____	Rugby	_____
Skateboarding	_____	Swimming	_____	Cheerleading	_____
Rollerblading	_____	Football	_____	Hockey	_____
Other special talents:					

I authorize the Blackstone Valley Boys and Girls Club (BVBGC) to investigate all statements in this application and to secure any necessary information from all my employers, references, and academic institutions. I hereby release all of those employers, references, academic institutions, and the BVBGC from any and all liability arising from their giving or receiving information about my employment history, my academic credentials, or qualifications, and my suitability for my employment with the BVBGC. I understand that any offer of employment is contingent upon receipt of a satisfactory report concerning my academic credentials and employment references.

I further understand that any false or misleading statements will be sufficient cause for rejection of my application if the BVBGC has not employed me or immediate dismissal if BVBGC has employed me. I also authorize BVBGC to supply information about my employment record, in whole or in part in confidence to any prospective employer, government agency, or other party having a legal and proper interest, and I hereby release BVBGC from any and all liability for its providing this information.

I understand that nothing in this employment application, in BVBGC's policy statements or personnel guidelines, or in my communications with any BVBGC official is intended to create an employment contract between BVBGC and me. I also understand that BVBGC has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me. I understand that if an employment relationship is established, I have the right to terminate my employment at any time for any reason. I also understand that BVBGC retains the right to terminate my employment at any time for any reason.

I hereby acknowledge that I have read and understand the preceding statements.

Signature

Date

EQUAL OPPORTUNITY EMPLOYER: Qualified applicants receive consideration for employment without discrimination because of age, sex, religion, marital status, race, color, creed, national origin or disability

Blackstone Valley Boys & Girls Club

1. Circle what age group you prefer to work with: 1st, 2nd, 3rd
4th and 5th
6th, 7th, 8th

Why: _____

2. Are you CPR certified: Yes No Are you First Aid certified?: Yes No
If yes, date of expiration: _____ If yes, date of expiration: _____

3. Are you flexible with shift changes/job assignments? Yes No
If no, why? _____

4. List all experiences you have working with children?

5. Why do you want to be employed by the BVBGC & what qualities can you bring in

6. How would you discipline a child if they:

a. repeatedly disobeyed the rules?

b. disrespected you and fellow staff?

c. harmed another child?

7. What outdoor games/activities would you initiate with the children in your group?
